


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM

Meeting Date: December 21, 2021
To: Honorable Mayor and City Councilmembers
From: Chief of Police Kevin Kilgore
Subject: Presentation from the Police Chief - Parking Policy Options
Recommendation: That the Council receive the informational report.
Funding: Currently Budgeted: _____ Yes No _____ N/A

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

The item is for Council to receive and discuss parking policy options, receive public comment and provide comments or direction to City staff.

BACKGROUND:

On November 30, 2021, the City Council held a Special City Council Meeting to discuss the RV Safe Parking Village proposal. During that meeting, the City Council committed to addressing the parking issues and challenges that have occurred on Morris Street. As a result, Council directed City Staff to complete a preliminary draft of possible options related to parking policies.

DISCUSSION:

Tonight’s item is to present to the City Council options for consideration regarding parking policies in the City of Sebastopol.

After discussion and deliberations on November 30, 2021, the City Council approved the following:

- a. Made a commitment to clearing Morris Street and supporting parking rule changes, as needed, to protect Morris Street as well as the neighborhoods from developing overnight parking problems in the future.
- b. Directed City Staff to develop a practical, enforceable, realistic plan to do the following: 1.) clear Morris Street, 2.) modify and enforce parking rules on Morris Street to prevent future collection of overnight lived-in vehicles on that street, and 3.) make any needed changes in parking rules City-wide to prevent similar situations from developing in neighborhoods and elsewhere in town.
- c. Directed City Staff to submit this plan, with an outline of relevant alternatives, to Council at the December 21 City Council meeting.
- d. Made a commitment to prohibiting RVs from moving into an RV Village as described in this Staff Report until the parking concerns described here have been addressed and resolved, with the benefit of the requested plan from City Staff.

After speaking with legal counsel about the legal foundation needed to move forward with parking policies and restrictions within the City of Sebastopol, the following four (4) options are presented to the Council for consideration:

- Option 1: Adopt an ordinance of no street parking of oversized vehicles (e.g., RVs, trailers, buses, etc.) in residential neighborhoods at any time.
- Option 2: Adopt an ordinance of no parking of oversized vehicles (e.g., RVs, Trailers, Buses, etc.) in commercial and industrial areas between 6:00a and 10:00pm
- Option 3: Adopt an ordinance of timed daylight parking in commercial and industrial areas (e.g., 3-hr. parking)
- Option 4: Adopt an ordinance that incorporates one or more of the above options

*Note: An adoption of any ordinance requires a first and second reading and a subsequent 30-day notice

GOALS:

This action supports the following City Council Goals and General Plan Actions:

5.1: Expand and Encourage Community Involvement in the Government Process by Increasing the Public’s Understanding of local Government Operations and Increasing Interaction with Elected Officials

5.3.3 Encourage and increase public awareness of City Policies, decisions, programs and all public processes and meetings, by investigating effective methods of communication and obtaining feedback from the community.

Goal CSF 6, Policy CSF 6-1: Continue to maximize public participation in local government actions and maintain excellent levels of City government service.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, staff anticipates receiving public comment from interested parties following the publication and distribution of this staff report. Such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

The fiscal impact in its entirety is unknown at this time, and further staff work will be needed to determine the fiscal impact based on the option or options selected by the Council. With any of the options listed, there will likely be the need for transitioning the one 0.75-time employee of the Sebastopol Police Department to full-time employment status and the creation of at least one new full-time employee position within the City to respond to calls for service related to parking-specific issues. Additionally, there will be additional costs for the creation and installation of signage. City staff will return to the City Council with estimated budget(s) dependent on the direction of options presented tonight to City Council.

RECOMMENDATION:

Staff recommends the Sebastopol City Council Receive and Discuss the report and provide comments or direction to City staff.

Attachments:

Parking Policy Options
Zoning Maps

Parking Policy Options

Option 1: Adopt an ordinance of no street parking of oversized vehicles (e.g., RVs, trailers, buses, etc.) in residential neighborhoods at any time

Option 2: Adopt an ordinance of no parking of oversized vehicles (e.g., RVs, Trailers, Buses, etc.) in commercial and industrial areas between 6:00am and 10:00pm

Option 3: Adopt an ordinance of timed daylight parking in commercial and industrial areas (e.g., 3-hr. parking)

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City of Sebastopol Zoning Map

Zoning

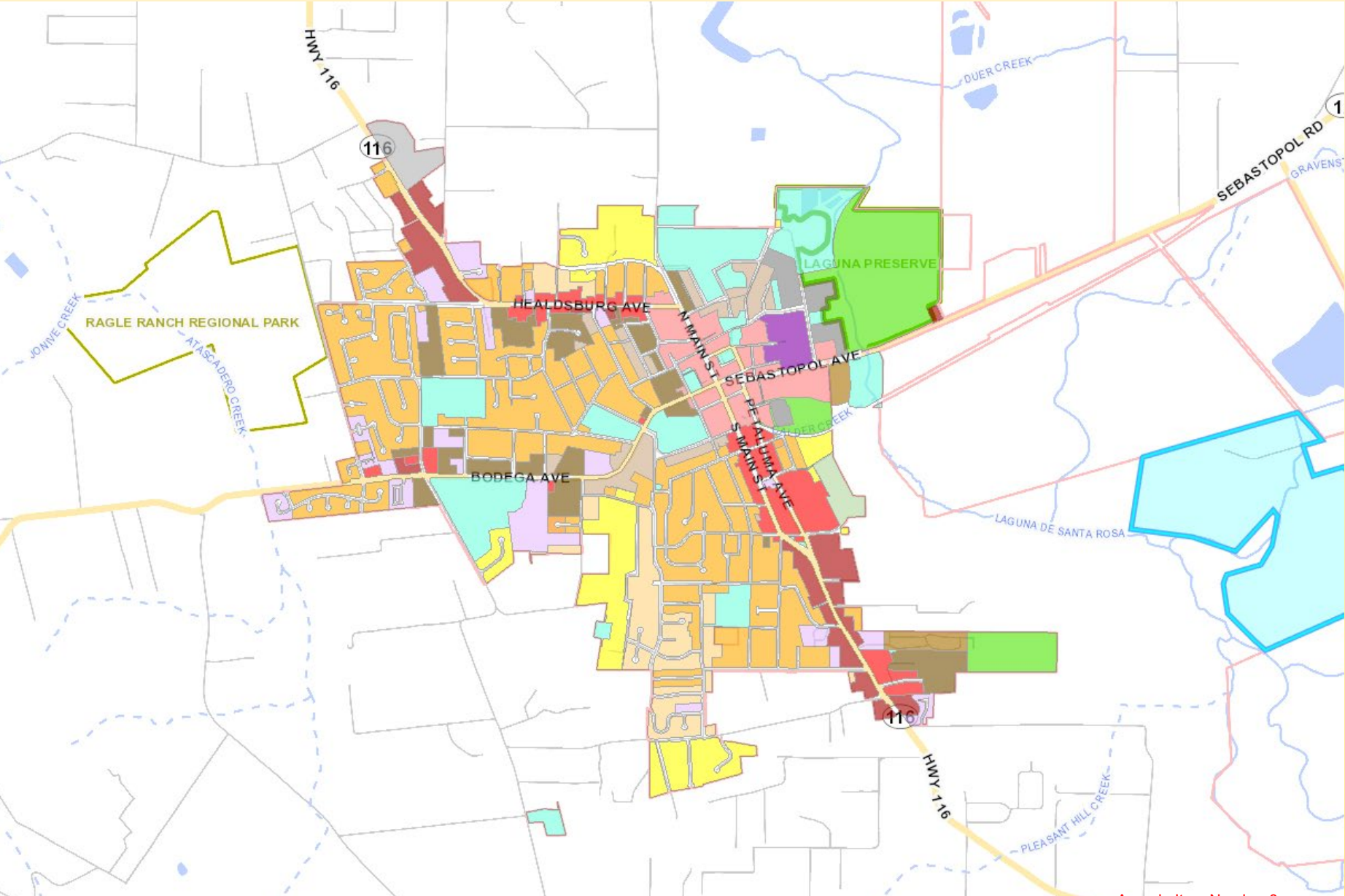
- R1 Single Family Residential
- R2 Single Family Residential
- R3 Single Family Residential
- R4 Single Family Residential
- R5 Single Family and Multifamily

Residential

- R6 Single Family and Multifamily
- R7 Multifamily Residential
- RMH Residential Mobile Home Park

Residential

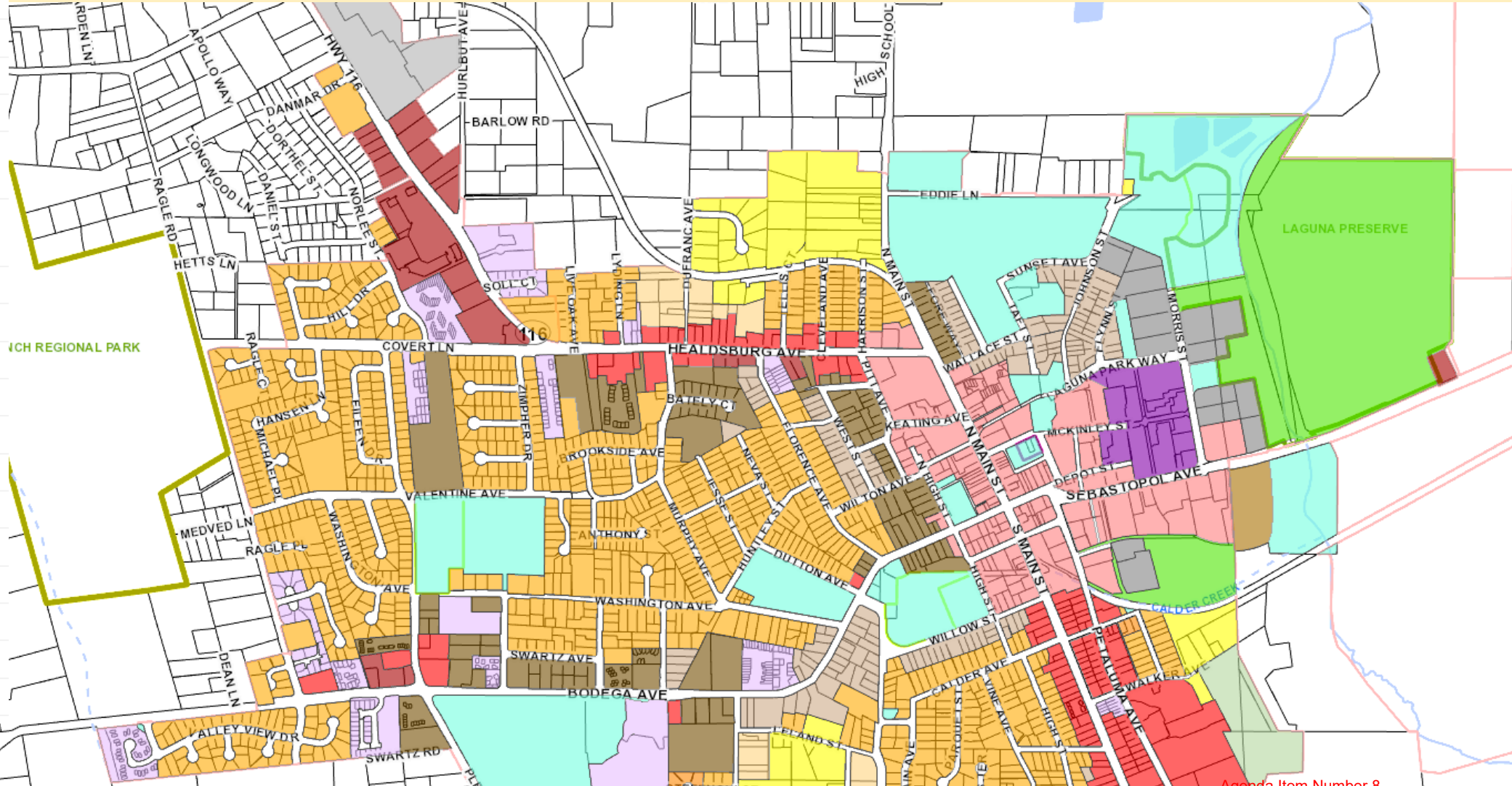
- CD Downtown Core
- CO Office Commercial
- CG General Commercial
- OLM Office/Light Industrial
- M Industrial
- CM Community Industrial
- CF Community Facilities
- PC Planned Community
- OS Open Space
- W Primary Wetland District



City of Sebastopol (north of Bodega Ave.)

Zoning

- R1 Single Family Residential
- R2 Single Family Residential
- R3 Single Family Residential
- R4 Single Family Residential
- R5 Single Family and Multifamily Residential
- R6 Single Family and Multifamily Residential
- R7 Multifamily Residential
- RMH Residential Mobile Home Park
- CD Downtown Core
- CO Office Commercial
- CG General Commercial
- OLM Office/Light Industrial
- M Industrial
- CM Community Industrial
- CF Community Facilities
- PC Planned Community
- OS Open Space
- W Primary Wetland District



City of Sebastopol (south of Bodega Ave.)

